

**REDDITCH BOROUGH COUNCIL**

**EXECUTIVE COMMITTEE**

15th November 2011

**ACTION MONITORING**

<b>Portfolio Holder(s) / Responsible Officer</b>	<b>Action requested</b>	<b>Status</b>
<b>27th January 2010</b>		
<b>Cllr Gandy / H Bennett</b>	<b>Single Equalities Scheme</b>  Members requested that a report/action plan be submitted to a future meeting of the Committee or Council detailing what the Council, as Community Leader, expected to receive in terms of education provision for the Borough and its children and young people.	Officers to update at future meeting. The LSP action plan in respect of this issue is under consideration at present.
<b>21st May 2011</b>		
<b>M Braley / T Kristunas</b>	<b>Review of Lease - 21 and 21a Salters Lane</b>  Officers to prepare a report on a policy regarding the granting of concessionary rents.	Policy to be submitted to a future meeting for approval by Council by April 2012.
<b>13th September 2011</b>		
<b>M Braley / T Kristunas / D Taylor</b>	<b>Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 1 - April to June 2010</b>  Officers be requested to provide updates on transformation and future measures of the service to reflect new processes that are being implemented within the service.	In the next quarterly report.

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<b>M Braley / T Kristunas /</b>	<b>Quarterly Budget Monitoring - Quarter 1 - April to June 2011</b>  Officers be requested to show the budgets at service level and reflect variations against the service budgets in future reports.	In the next quarterly report.
<b>M Braley / T Kristunas</b>	<b>Write-Off of Debts - Monitoring Report</b>  Councillor Derek Taylor was invited to meet with Officers to discuss the action that was taken by the Council to manage bad debt and Officers undertook to provide Councillor Carole Gandy with further detail on the liquidation / winding up write-offs for non-domestic rates.	Information forwarded to Cllr Gandy. Cllr Taylor contacted regarding a meeting with Officers.
<b>B Clayton / L Tompkin / E Cartwright</b>	<b>Overview and Scrutiny Committee</b>  In respect of Minute 65 (Private Sector Home Support Service – Post Scrutiny) it was noted that consideration of the recommendations from the Committee was pending a further report and business case for the proposals outlined in the report to the Overview and Scrutiny Committee.	Report to be submitted to the Committee in due course
<b>M Braley / T Kristunas</b>	<b>Review of Lease - Unit 1, Matchborough Centre</b>  Alongside consideration of the terms of the lease Members requested that a policy be developed to determine appropriate rents for voluntary sector organisations.	See note for Review of Lease - 21 and 21a Salters Lane
<b><u>Note:</u></b>	<i>No further debate should be held on the above matters or substantive decisions taken, without further report OR unless urgency requirements are met.</i>	Report period: 13/01/09 to 4/10/11